



**ASSOCIATION OF NOVA SCOTIA EDUCATIONAL ADMINISTRATORS**

**GENERAL MEETING**

**MINUTES OF MAY 6, 2011**

8:30 a.m.

Westin Nova Scotian

**PENDING APPROVAL**

**ATTENDANCE:**

Beth MacIsaac	President
Guy LeBlanc	Executive Director
Margo Tait	AVRSB
Dave Jones	AVRSB
Stu Jamieson	AVRSB
Allen Hume	AVRSB
John Astephen	CBVRSB
Gary Clarke	CCRSB
Scott Milner	CCRSB
Ian MacLeod	CCRSB
Karla Mitchell-Smith	CCRSB
Carol-Ann MacDonald	CCRSB
Lynn MacLean	CCRSB
Janine Saulnier	CSAP
Michel Comeau	CSAP
Cetus David	CSAP
Stephen Surette	CSAP
Valerie Gauthier	CSAP
Allan Boudreau	CSAP
Jack Beaton	SRSB
Willie Cormier	SRSB
Sherman England	SRSB
Monica Williams	SRSB
Tina Munro	SSRSB
Steve Prest	SSRSB
Trevor Cunningham	TCRSB
Steve Stoddart	TCRSB
Vic Fleury	NSSBA
Carmen Archibald	Recording Secretary

**1) Call to Order**

The chair called the meeting to order at 8:43 a.m.

**2) Additions to Agenda**

There were no additions to the agenda.

**3) Approval of Agenda**

It was MOVED and SECONDED (David/Jamieson):

**that the agenda be approved.**

MOTION carried.

**4) Approval of Minutes of March 3, 2011 General Meeting**

It was MOVED and SECONDED (Saulnier/Beaton):

**that the minutes of the March 3, 2011 general meeting be approved.**

MOTION carried.

**5) Business Arising from the Minutes**

Boards were asked to share the status of their directors' templates:

- AVRSB – approved
- CBVRSB – approved
- CSAP –superintendent is completing the package
- SRSB – submitted, but not returned yet
- SSRSB – approved
- TCRSB – not yet approved

The executive director asked the membership whether there were any objections to ANSEA removing names and boards from the templates for anonymity and sharing them with other boards. There were no objections.

**6) Financial Report**

The treasurer circulated the financial report (attached) to the membership and provided a summary.

It was MOVED and SECONDED (Jamieson/Tait):

**that the financial report be adopted.**

MOTION carried.

The treasurer presented the 2011-12 budget.

It was MOVED and SECONDED (Jamieson/David):

**that the 2011-12 budget be adopted.**

MOTION carried.

## 7) Appointment of an Auditor

Traditionally another director of finance has reviewed the financial statements.

It was MOVED and SECONDED (England/Beaton):

**that Willie Cormier review the 2010-11 financial statements.**

MOTION carried.

## 8) President's Report

### a. Non-Union Employees

The deputy has provided a response to ANSEA's letter expressing concern that non-union employees are being treated unfairly compared to all other employee groups in education. There was consensus that the deputy's response did not satisfactorily address those concerns, thus the executive director will arrange a meeting with the deputy and request a meeting with the treasury board.

It was noted that the superintendents are speaking regularly about this matter as well.

### b. Nomination of a representative to the board of directors – Leadership Program for Principals

The Nova Scotia Educational Leadership Consortium has requested an ANSEA representative to sit on the advisory council for the Leadership Program for Principals. It was reported that Danielle McNeil-Hessian (HRSB) volunteered at the executive meeting.

## 9) Executive Directors Report

### a. Ben Levin Report

Ben Levin presented to the membership on the previous evening.

### b. Vision Committee

The executive director explained that the vision committee plans to conduct a public consultation, and that it is hoped the Department of Education will pay for such a consultation, but they have not yet committed to do so.

### c. Education Partners – ANSEA's role

The Education Partners' joint action campaign, NS Tales Out Of School, was discussed. Unfortunately this campaign did not have the effect that everyone had hoped it would. While it provides good success stories that can be used down the road, it did not pressure politicians to avoid cuts to education. It was suggested that in the upcoming year, ANSEA take a different approach and lobby politicians directly from November until January. There was agreement that campaigns to engage the public have not been effective.

### d. Education Week Organization Committee – representative

Allan Boudreau (CSAP) volunteered to represent ANSEA on the Education Week organization committee.

**10) Next Year's Events and Dates**

The membership discussed whether to hold two or three ANSEA events in the upcoming year. While boards are having to cut travel budgets, the opportunity to meet with other administrators around the province is extremely valuable to members, especially in financially difficult times. There was consensus to hold three events next year. The executive director will work with superintendents to determine suitable dates for next year's events and he reminded members that he needs input on PD topics.

**11) Nomination Committee Report**

Sherman England presented the nomination committee report (attached) and asked whether there were any other nominations from the floor. There were no further nominations.

It was MOVED and SECONDED (England/Gauthier):

**that the nomination report be accepted.**

MOTION carried.

The incoming president, Gary Clarke, shared a few words with the group.

**12) New Business**

There was no new business.

**13) Adjournment**

Upon MOTION of (Beaton):

**the meeting adjourned at 9:40 a.m.**

RESPECTFULLY SUBMITTED

APPROVED

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Carmen Archibald, recorder

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Beth MacIsaac, chair

**Association of Nova Scotia Educational Administrators  
Balance Sheet  
As at March 31, 2011**

Assets	
Current Assets	
Cash	\$ 103,124
Accts. Receivable	5,286
	<u>\$ 108,410</u>
Total Assets	<u>\$ 108,410</u>
Liabilities	
Current Liabilities	
Accounts payable	\$ 11,862
Total Liabilities	<u>\$ 11,862</u>
Equity	
Reserve for Legal Assistance Fund	20,000
Retained earnings	76,548
Total Equity	<u>\$ 96,548</u>

Statement of Retained Earnings

Opening Balance	84,745
Appropriation to Reserve Fund	(20,000)
Net Revenue	<u>\$ 11,803</u>
Closing Balance	<u>\$ 76,548</u>

**Association of Nova Scotia Educational Administrators  
Statement of Revenue and Expenses  
For Period April 1, 2010 to March 31, 2011**

Revenue	
Bank Interest	\$ -
Membership Dues	\$ 25,000
PD Registrations	\$ 12,650
Grants & Sponsors	\$ 10,887
	<u>\$ 48,537</u>
Total Revenue	<u>\$ 48,537</u>
Expenses	
Operating Expenses	\$ 6,953
NSELC & CASA Dues	\$ -
Executive Director	\$ 10,575
Accommodations & Travel	\$ 6,576
Professional Development	\$ 12,630
	<u>\$ 36,734</u>
Total Expenses	<u>\$ 36,734</u>
Net Revenue	<u>\$ 11,803</u>

**Nova Scotia Association of Educational Administrators  
Annual Budget 2011-12**

	2010-11 Budget	2010-11 Actual	2011-12 Budget
<b>Revenues</b>			
Membership Dues	\$ 23,000	\$ 25,000	\$ 25,000
PD Session Fees	\$ 33,000	\$ 12,650	\$ 7,500
Grants & Sponsorships	\$ 12,000	\$ 10,887	\$ 11,000
<b>Total Revenues</b>	<u>\$ 68,000</u>	<u>\$ 48,537</u>	<u>\$ 43,500</u>
<b>Expenses</b>			
Operating Expenses	\$ 10,000	\$ 6,953	\$ 8,000
Organizational Dues	\$ 2,000	\$ -	\$ 2,000
Executive Director Fees	\$ 15,000	\$ 10,575	\$ 12,000
Executive Director Expenses	\$ 6,000	\$ 6,576	\$ 7,500
Prof. Development Expenses	\$ 35,000	\$ 12,630	\$ 14,000
<b>Total Expenses</b>	<u>\$ 68,000</u>	<u>\$ 36,734</u>	<u>\$ 43,500</u>
<b>Net Budget</b>	<u>\$ -</u>	<u>\$ 11,803</u>	<u>\$ -</u>

**Association of Nova Scotia Educational Administrators**  
**Nomination Committee Report**  
May 05, 2011

Page 1 of 1

Find below the recommendation of the Nomination Committee for the Association of Nova Scotia Educational Administrators (ANSEA) for the executive and table officers for 2011-12.

Past President:	Beth MacIsaac (CBVRSB)
President:	Gary Clarke (CCRSB)
Vice President:	Jack Beaton (SRSB)
Secretary:	Tina Munroe (SSRSB)
Treasure:	Stuart Jamieson (AVRSB)

Table Officers:	Michel Comeau (CSAP)
	Trevor Cunningham (TCRSB)
	Danielle McNeil-Hessian (HRSB)
	Herb Steeves (CCRSB)

Respectfully Submitted:

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Valerie Gauthier

May 05, 2011

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Ambrose White

May 05, 2011

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Sherman England

May 05, 2011